

Washoe Local Emergency Planning Committee

General Membership Meeting

Minutes

Thursday ~ June 19, 2014 ~ 9:00 A.M.

**REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA**

1. CALL TO ORDER AND ROLL CALL - (Non-action item)

Vice-chair Kenneston called the meeting to order at 9:05 a.m. A quorum was established.

PRESENT: Scott Alquist – Truckee Meadows Community College; Gary Beekman – Washoe County Technology Services; Julie Bender – Regional Public Safety Training Center; Chris Cenac – Truckee Meadows Water Authority; Darryl Cleveland – Truckee Meadows Community College; Diane Drinkwater – Washoe County District Attorney’s Office; Michelle Gitmed – Reno Police Department; Pat Hambright – KOLO Channel 8; Aaron Kenneston - Washoe County Emergency Management; Andy Koski – Sparks Fire Department; Alex Kukulus – Truckee Meadows Fire Protection District; Beth Langan – Regional Public Safety Training Center; Tim Leighton – Truckee Meadows Fire Protection District; Chris Magenheimer – North Lake Tahoe Fire Protection District; Matt Marquez – Sparks Police Department; Tom Nelson – Reno Tahoe Airport Authority; Joe Nishikida – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Tim O’Conner – Washoe County Sheriff’s Office; Debbie Penrod – University of Nevada, Reno; Rob Reeder – Regional Transportation Commission; Jim Reagan – NV Energy; Suzy Rogers – Reno Emergency Communications Center; Kevin Schaller – University of Nevada, Reno; Edwin Smith – Washoe County Health District; Tim Spencer – Reno Fire Department; Eileen Stickney – Washoe County Health District; and Jeff Whitesides – Washoe County Health District.

ABSENT: Brian Allen – Sparks Police Department; Lance Boekenog – Nevada Air National Guard (CERFP); Kelly Boyd – American Red Cross; Mike Brown – North Lake Tahoe Fire Protection District; Steve Burlie – Regional Transportation Commission; Christina Conti – Washoe County Health District; Jason Elorza – Sparks Fire Department; Skip Eller – Reno Sparks Convention and Visitors Authority; James English – Washoe County Health District; Richard Gammick – Washoe County District Attorney’s Office; Jim Gubbels – Regional Emergency Medical Services Authority; Jim Hadsall – Reno Sparks Convention and Visitors Authority; Nida Harjo – Reno Sparks Indian Colony; John Helzer – Washoe County District Attorney’s Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Timothy Hill – Nevada Air National Guard; Dave Hunkup – Reno Sparks Indian Colony; Logan Ingersoll – Nevada Air National Guard; Rob Kelley – Washoe County Water Resources; Mike Kryzstof – Truckee Meadows Fire Protection District; Chad Leonard – University of Nevada, Reno; Spencer Lewis – University of Nevada, Reno; Chris Long – Washoe County Technology Services; Teresa Long – Washoe County Health District; Patrick Macan – American Red Cross; Chris Maples – Sparks Fire Department; Ian McEwen – Nevada Air National Guard (CERFP); Rob McLaughlin – Veterans Administration Hospital; Mike Mieras –

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Washoe County School District; Kenneth Miller – Pyramid Lake Paiute Tribe; Eric Millette – Sparks Fire Department; Tracy Moore – Washoe County School District; Michael Munda – Renown; Brad Norman – Truckee Meadows Community College; Tom O'Brien – Reno Fire Department; Don Pelt – Pyramid Lake Paiute Tribe; Phil Povey – Truckee Meadows Community College; Jerry Preston – Washoe County Water Resources; Brian Reeder – Associated General Contractors; Josh Reynolds – Truckee Meadows Community College; Al Rogers – Washoe County Management Services; Bob Sack – Washoe County Health District; Frank Schumann – Washoe County Sheriff's Office; Eric Stringer – Nevada Air National Guard (CERFP); Brian Taylor – Regional Emergency Medical Services Authority; Pat Thomas – KOLO Channel 8; Shannon Wiecking – Reno Police Department; Jim Wilson – Reno Sparks Convention and Visitors Authority; Erin Yeung – Reno Emergency Communications Center; and Dominica Yturbide – Reno Emergency Communications Center.

Leslie Admirand – Deputy District Attorney, was also present.

- 2. APPROVAL OF MINUTES** (For possible action) – *April 17, 2014 General Membership meeting minutes.*

It was moved by Alex Kukulus, seconded by Scott Alquist, to approve the April 17, 2014, minutes, as submitted. MOTION CARRIED.

- 3. PUBLIC COMMENTS** (Non-action item)

There were no public comments.

- 4. TREASURER'S REPORT** (For possible action) – *A review, discussion and possible action to accept Revenue and Payables reports.*

Cathy Ludwig – Grants Coordinator, provided an overview of the Revenue and Payables report noting that she would be seeking fourth quarter reports for the 2014 SERC (State Emergency Response Commission) grant to close the current fiscal year (June 30, 2014). Ms. Ludwig then noted that \$29,000.00 of the \$30,000.00 HazMat grant had been expended and that to date the UWS (United We Stand) grant of \$30,000.00 had spent \$20,301.17. Ms. Ludwig commented that a report would be provided on the HMEP (Hazardous Materials Emergency Preparedness) grant and that the RSIC (Reno Sparks Indian Colony) HazWoper training is scheduled at the end of the month (June). Ms. Ludwig then summarized the 2012 Homeland Security Public Information and Warning grant that is now closed noting that \$254,996.59 of the \$255,000.00 grant had been expended and that the 2013 Homeland Security Public Information and Warning grant had already spent \$111,263.67 of the \$165,000.00 with another \$50,000.00 encumbered. Ms. Ludwig commented that all but \$0.42 (42-cents) of the 2012 Homeland Security COOP (Continuity of Operations) grant of \$119,960.00 had been expended.

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It was moved by Eileen Stickney, seconded by Mitch Nowicki, to accept the Revenue and Payables report, as presented. MOTION CARRIED.

5. **GRANT OPPORTUNITIES** (Non-action item) – *Information and discussion of upcoming and/or existing LEPC (Local Emergency Planning Committee) grants.*

Cathy Ludwig – Grants Coordinator, commented that she had sent out the FireShowsReno funding notice and emphasized that this is for registration only. Ms. Ludwig encouraged interested parties to complete the travel worksheet as soon as possible.

Joe Nishikida noted that a minimum of 50-percent of the time spent at the RenoFireShows had to be on hazmat related classes for LEPC attendees.

Ms. Ludwig commented that the grant for the RenoFireShows was not yet open and that if it is discovered that attendees do not attend hazmat classes expenses will not be reimbursed.

6. **GRANT APPROVAL** (For possible action) – *Approval of a 2015 State Emergency Response Commission (SERC), United We Stand (UWS) grant application submissions for application to the SERC.*

Eileen Stickney – Chair Grants and Finance Committee, outlined the prioritized funding request. Ms. Stickney expressed her appreciation for their discussion and willingness to work together.

It was moved by Jeff Whitesides, seconded by Chris Cenac, to approve 2015 SERC (State Emergency Response Commission) UWS (United We Stand) grant request in the following priority: 1) REMSA (Regional Emergency Medical Services Authority) - seven (7) Gen2 Ballistic Vests with shoulder, bicep, groin, collar and yoke inserts, \$1,292.93 each, total \$9,029.00; 2) Washoe County School District Police – nineteen (19) Police Patrol Breaching Kits, \$399.00 each, total \$7,581.00 shipping to be paid by Washoe County School District; and 3) Reno-Tahoe Airport Authority – two (2) SCBAs Scott Air Pack 75x3 – 2013 edition, \$6,695.00 each, total \$13,390.00, for a total grant award of \$30,000.00.

7. **ANNOUNCEMENT ON UPCOMING LEPC OFFICER POSITIONS** (Non-action item) – Information and discussion on upcoming 2014-2015 LEPC Officer Positions.

Vice-chair Kenneston noted he will assume the Chair position and that the At-Large and Vice-Chair position would be opened. Vice-chair Kenneston pointed out that the position of Vice-chair is a two (2) year commitment as the Vice-chair move to the Chair's position the second year.

8. **NOMINATIONS AND POSSIBLE APPROVAL OF A LEPC GRANTS and FINANCE SUBCOMMITTEE CHAIRMAN** (For possible action) – Nominations and appointment of a LEPC Grants & Finance Subcommittee Chairman.

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Vice-chair Kenneston noted that Eileen Stickney is retiring and will no longer be available to serve as Chair of the Grants and Finance Committee.

Cathy Ludwig – Grants Coordinator, commented that Michelle Gitmed had been nominated.

Ms. Gitmed accepted the nomination.

Hearing no additional nominations Vice-chair Kenneston asked for a motion to close the nominations and elect Michelle Gitmed as Chair of the Grants and Finance Subcommittee.

It was moved by Eileen Stickney, seconded by Julie Bender, to close the nominations for Chair of the Grants and Finance Subcommittee and elect Michelle Gitmed as Chair.
MOTION CARRIED.

9. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS (Non-action item)
– *A briefing of regional meetings, events, trainings and exercises.*

Vice-chair Kenneston drew attention to the latest version of the calendar and highlighted several upcoming events.

Julie Bender and Beth Langan left the meeting at 9:30 a.m.

Yearly Regional Training and Exercises



JUNE

25- Incline Village Exercise

JULY

2 – Regional Active Assailant Protocol
Walk-Through

10/12- CERFP Full-Scale Exercise at
RPSTC

17-18- Public Warning Training Workshop
(Circus-Circus)

AUGUST

6 – TEPW (tentative)

21- LEPC

SEPTEMBER

Preparedness Month Activities

10 – Hazard Mitigation Exercise

17- PREPARE Washoe Meeting (Belfor
Office)

25 – Alternate EOC & IAP Exercise (9th &
Wells) (tentative)

OCTOBER

16 October '14 LEPC

16 October '14 Great Shake Out

NOVEMBER

17-20 November '14 – IEMC Emmitsburg,
MD

DECEMBER

17 – December PREPARE Washoe

18 December '14 - LEPC

Future Year FFY- 2015

xx – Exercise TBA

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10. UPDATE FROM THE RADIOLOGICAL TASK FORCE (Non-action item) – *A briefing on current radiological issues within the region.*

Scott Alquist commented that the Carlsbad fire had contaminated thirteen (13) employees. Investigation shows that one drum of mixed waste ignited and that is what engulfed the mobile equipment. Mr. Alquist noted that there are still five (5) drums of radioactive waste at two other locations and they will not be transported until more information is gathered. It is unclear, what, if any, effect that will have on the region.

11. UPDATE OF CITIZEN CORPS (Non-action item) – *A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT)*

Shirlee Rhodes – CERT (Community Emergency Response Team), outlined recent activities and the nearly 1,500 hours provided by the 114 volunteers that assisted with traffic control and participation in the annual search and rescue exercise as well as the Broken Wing exercise at RTAA (Reno Tahoe Airport Authority).

12. LEPC (Local Emergency Planning Committee) PRESENTATION – *TMWA (Truckee Meadows Water Authority) presentation for emergency water supply, availability, hauling and standby power capability.*

Chris Cenac – TMWA (Truckee Meadows Water Authority), narrated a PowerPoint® presentation (copy on file) and highlighted key areas components and the need to distribute potable water during a major seismic event. Mr. Cenac noted that NDEP (Nevada Division of Environmental Protection) and WCHD (Washoe County Health District) did not express any objections to the proposal. Mr. Cenac emphasized the need to identify water haulers as TMWA is not equipped to handle water hauling. Currently TMWA is working on manifolds designed to fit fire hydrants, pressure relief valves and the use of construction water sites for water hauling and large scale distribution of potable water.

Vice-chair Kenneston noted the importance of water and the decisions that will have to be made by the region's managers in the event of a major earthquake.

13. LEPC (Local Emergency Planning Committee) PRESENTATION (Non-action item) – *Hazard Mitigation Update.*

Craig DePolo – Nevada Bureau of Mines and Geology, narrated a PowerPoint® presentation (copy on file) and outlined historical data dating back to the 1800's. Mr. DePolo explained that Nevada is the third most seismic active state and pointed out the known faults within the state. Mr. DePolo also noted that northern Washoe County appears to have fewer earthquakes than southern portion. Mr. DePolo also explained the tectonic plates noting that the San Andreas Fault continues to move in a northwesterly direction. Mr. DePolo emphasized the need to involve the public and continue to conduct safety drills. Mr. DePolo

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noted that the most dangerous action, yet most often used, is the tendency to exit a building during an earthquake. It is estimated that a 6.5 magnitude earthquake would cause an estimated \$4-billion in damage in the Reno-Sparks area. Additional information can be found at www.shakeout.org/nevada.

Suzy Rogers – Reno ECOMM (Emergency Communications Center), emphasized that individuals should not call 911 to report an earthquake.

Mr. DePolo noted the importance of talking to neighbors on a regular basis.

- 14. LEPC (Local Emergency Planning Committee) OFFICER, ALTERNATE AND/OR MEMBER ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item) - *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 9:00 a.m. August 28, 2014.*

Vice-Chair Kenneston presented a Certificate of Appreciation to Eileen Stickney for her involvement in LEPC (Local Emergency Planning Committee).

Eileen Stickney introduced Edwin Smith who will assume the primary member position on her retirement and expressed her appreciation to those involved in emergency management.

Vice-chair Kenneston commented that ERRG had been engaged to follow-up on the Commodity Flow Study and noted that Christopher Curatilo will be in the area next week to meet with key players in the region.

Joe Nishikida commented that copies of the Commodity Flow study were available on DVD. Mr. Nishikida noted that large scale shipping of crude oil via railroad will be done in the future and that the railroads are required to send notification of transport.

Cathy Ludwig – Grants Coordinator, reminded those present that the next meeting is set for Thursday, August 28, 2014 rather than August 21, 2014.

- 15. PUBLIC COMMENT** (Non-action item)

Rick Martin - Nevada Hazard Mitigation Planning Committee, introduced Debbie Tanaka.

- 16. ADJOURNMENT**

Vice-chair Kenneston adjourned the meeting at 10:28 a.m.